Permit Number
UCC-

Highland Township

OFFICE OF BUILDING CODE ADMINISTRATION
Jones Township, P.O. Box 25, Wilcox, PA 15870

PENNSYLVANIA UNIFORM CONSTRUCTION CODE
BUILDING PERMIT APPLICATION
FOR NEW COMMERICIAL / INDUSTRIAL CONSTRUCTION

MUNICIPAL USE ONLY				
Tax Map Number	**Parcel ID #**		**Permit Fee** $	**Date Issued**

This Building Permit Application, along with associated plans and drawings, is used to satisfy the requirement to apply for a Building Permit for the construction, modification or change of occupancy of any residential building or structure as required by the Pennsylvania Uniform Construction Code. (§401.42). Construction may not begin until this application is approved and the Building Permit is issued.

FEES:

PLAN REVIEW: $350.00 (this is a base fee charged when submitting this Application)

PERMIT FEES: NEW BUILDINGS & ADDITIONS = Gross Area (square footage*) of Building X $0.39

ALTERATIONS & STRUCTURES OTHER THAN BUILDINGS = $20.00 per each $1000 of the Estimated construction cost

THESE FEES ARE NON-REFUNDABLE

The Plan Review Fee must accompany this application along with all construction drawings.

Please make checks payable to : "Jones Township"

BUILDING PERMIT FEES: Building Permit fees are based on the square footage area of proposed construction. This fee will be calculated based on the submitted plans and invoiced to the Applicant.

A. PROJECT INFORMATION

1. Brief Project Description (include size of building(s))

2. ESTIMATED CONSTRUCTION COSTS: $_____ For Alterations and Structures other than buildings, a breakdown of the estimated cost must be provided

3. This application is for: (check all categories that apply)

   a. ☐ New Building or Structure c. ☐ Addition: _____

   b. ☐ Change of Occupancy

4. Indicate Use / Occupancy Classification (refer to I.B.C. Chapter 3): _____

B. OWNER INFORMATION

Site Owner (Developer) -- Last Name | First Name | MI | Phone: ( ) | Other Phone:

Mailing Address | Mailing Address Line 2

Mailing Address– City | State | ZIP

C. SITE INFORMATION

Nearest State or Township maintained road:			911 Street Address:	
Site Location -- City	State	ZI	Latitude – if avalable	Longitude – if avalable

Detailed Written Directions to Site:

D. DESIGN PROFESSIONAL IN CHARGE

Last Name	First Name	M I	Suffix
Title	Firm		
Mailing Address		Mailing Address Line 2	
Address – City		State	ZIP+4
Email	Phone ( )	Ext.	FAX ( )

E. PERMIT COORDINATION

E.1 Will any part of the proposed structure, when completed, be within ten (10) feet of any property line or right-of-way, and/or within 55 feet from the centerline of any Township or State maintained road?

☐ Yes ☐ No

E.2 Will any work associated with this project take place within 50 feet of a stream, waterway, wetland; and/or is located in a FEMA delineated floodplain? If "Yes", identify the stream, watershed, or wetland.

☐ Yes ☐ No Watershed _____

Stream _____

Wetland _____

E.3 Does the project involve dredging and/or construction of any structure; and/or placement of fill that encroaches within 50 feet of a stream, floodplain, and/or wetland? If "Yes", check the appropriate item(s).

☐ Yes ☐ No ☐ Placement of Fill

☐ Bridge or Culvert Construction

☐ Other _____

E.4 Will the project involve construction, alteration, modification, a connection to, and/or repair of a septic system, sanitary sewer or sewer taps? If "Yes", indicate Sewage Permit Number or attach a sewer tap approval letter from the appropriate Municipal Sewer Authority.

☐ Yes ☐ No Sewage Permit Number:_____

E.5 Will land be subdivided and/or transferred for this project?

☐ Yes ☐ No If Yes: Name of Subdivision & Lot #

_____

E.6 Will the proposed construction require new access (driveway(s) to a State or Township road? If "Yes", check appropriate item/box and include a copy of a Road Occupancy Permit.

☐ Yes ☐ No PennDOT Letter Attached: Yes N/A

Access to Project Location will be by: ☐ State Highway Route # _____

☐ Township Road # _____

E.7 Estimated square footage of ground disturbance to take place during construction? This includes total combined surface area disturbed for construction of structures, driveways, lawn, utilities, lot clearing and septic system construction.

_____ Sq Ft. Please note: If this project disturbs more than 1-acre of soil, the Applicant is required to obtain Erosion & Sedimentation & NPDES permits for earth disturbance activities **prior to** Building Permit approval. If more than 5000- sq. ft. of soil is expected to be disturbed, the applicant must contact the County Conservation District for E&S Permit information.

E.8 Once construction is completed, estimate the square footage of NEW impervious surface area. Impervious surface areas include roof tops, driveways, sidewalks, patios, pools and other surface areas that water cannot easily move through.

_____Sq Ft. Note: When calculating square footage of a building roof top, include only the area of ground covered by the roof; not the area of the roof itself. If more than 2500 sq ft of impervious area will be created, Stormwater Permits and BMP's may be necessary.

E.9 Will your project involve the demolition of any existing building(s) or structure(s) currently located on the property? If "Yes", indicate the size of the structure(s) to be demolished.

☐ Yes ☐ No Size:

E.10 Will this project involve new or additional electrical work? If YES, a layout / diagram of the proposed electrical work must be included.

☐ Yes ☐ No

E-11 Will your project involve new or additional plumbing work? If YES, a layout / diagram of the proposed plumbing work must be included.

☐ Yes ☐ No

F. PLOT PLAN:

Include a drawing of your property (a plot plan) on a separate sheet of paper, at a sufficiently large scale to show the construction / development area and adjacent areas so that the plotted items can be easily identified. NOTE: Failure to provide an acceptable Plot Plan will add timely delays and costs to your Application. The Plot Plan must include:

- Lot lines and lot sizes.
- Existing and proposed streets, roadways, access roads, existing and proposed rights-of-way etc
- Existing and proposed drinking water supplies (water wells & springs)
- **Existing or proposed location of dwellings and the location of ALL other buildings on the site.**
- **Dimensions (length & width) of proposed construction: including buildings, driveways, sidewalks, patios and other out buildings...**
- Floodplain and floodways (Federal Flood Insurance Mapping).
- Surface waters, including streams, wetlands, ponds and drainage ditches
- Location of septic system or sewer taps.
- Location of underground utilities.
- Areas of potential ground disturbance from lot clearing, grubbing, or other earth disturbance activities.

G. TYPE OF CONSTRUCTION:

Type(s) of construction per Chapter 6 of the International Building code (check all that apply)

☐ **IA** ☐ **IB** ☐ **IIA** ☐ **IIB** ☐ **IIIA** ☐ **IIIB** ☐ **IV** ☐ **VA** ☐ **VB**

All Non-residential construction permit applications must be accompanied by a set of construction drawings sealed by a licensed professional. All drawing submittals must be drawn to scale (1/4"per foot), indicating the nature and extent of the work proposed. The drawings shall also show, in detail, that the proposed construction will conform to all provisions of the Pennsylvania Uniform Construction Code, specific detail must be provided to all required accessibility standards (ICC-ANSI A 117.1 2003).

H. SIGNATURE – CERTIFICTION OF OATH

OWNER SECTION: (To be completed only by the property owner)

I hereby certify that I am the owner of the property listed on Section "B" of this Application. I understand that submission of this fo grants authorized representatives from Jones Township access to this property to inspect and conduct tests of the structure(s) unde construction.

I further certify that the information presented on applicable application(s), form(s), all specifications, and/or drawing(s) are accurat true to my belief and knowledge.

I attest that all work will conform to all rules and regulations as adopted by the Jones Township Board of Supervisors.

_____ X _____

Owner Name (**Print**) Owner **Signature** Date

AGENT SECTION: (To be completed only in the absence of the property owner)

I hereby certify that the work is authorized by the owner of record for the property indicated in Section "B"

I further certify that the owner has authorized me to create and file this *Application* as his agent, and that I will present a true and copy of this certification to the Owner.

☐ Evidence of valid Workers Compensation Insurance Provided (check if yes)

_____ X _____

Agent Name **(Print)** Agent **Signature** Date

CHECKLIST

Prior to submitting this Application, please be sure all of the following have been included with the Application pack

☐ **Attached Plan Review Fees**

☐ **Plot Plan with ALL required information shown**

☐ **Complete Set of Construction Drawings (include two (2) sets, one of which will be returned to the Applicant)**

☐ **Copy of Zoning Permit (if required)**

☐ **Copy of E&S and/or Stormwater Permit Approvals (if required)**

☐ **Copy of Sewer Approvals or Sewage Permit (if required)**

☐ **Copy of any Assessment Permits required by the Municipality**

☐ **Copy of PennDOT or Township Road Occupancy Permit (if required)**

See Next Page