

Affidavit Number

HAMILTON TOWNSHIP

OFFICE OF BUILDING CODE ADMINISTRATION

JONES TOWNSHIP, P.O. Box 25, Wilcox, PA 15870

APPLICATION FOR RECREATIONAL CABIN PERMIT UNDER 35 P.S. §7210,104(b.7) OF THE PENNSYLVANIA UNIFORM CONSTRUCTION CODE

MUNICIPAL USE ONLY			
Municipality Tax Map ID #		Permit Fee	Date Issued
		\$	

This Application, along with the attached Affidavit is used to satisfy the requirement to file an affidavit for the construction of a "Recreational Cabin" as required by the Pennsylvania Uniform Construction Code. (§7210.104(b.7.1)). Construction may not begin until this application is reviewed and the Permit is approved.

- Building sites for new or replacement Recreational Cabins served by individual onlot sewage disposal (septic) systems, including privies, must be **field verified and approved** by the municipal Sewage Enforcement Officer (SEO).
- Construction of the recreational cabin must comply with any and all non-UCC statutory and regulatory requirements including zoning, assessment, floodplain, stormwater, E&S, and utility regulations.
- An electrical service entrance inspection is required for all new or altered service entrance work as required by the utility company.
- Approval of this Exclusion is contingent upon the installation of at least one smoke detector, one fire extinguisher and one carbon monoxide detector in BOTH the kitchen and sleeping quarters of the cabin. **AN INSPECTION OF THIS INSTALLATION IS REQUIRED PRIOR TO OCCUPANCY OF THE CABIN.** Call (814) 929-5138 to schedule this inspection.

FEES:

- Recreational Cabin Affidavit Filing Fee: \$150.00
 Electrical Service Inspection Fee: \$75.00

Payments made payable to: "Jones Township" THESE FEES ARE NON-REFUNDABLE and must accompany this application along with the notarized UCC Affidavit.

A. PROJECT INFORMATION

1. Brief Project Description (include size of building)

2. ESTIMATED CONSTRUCTION COST: \$ _____

3. This application is for:
 - a. New Building or Structure
 - b. Addition: _____

B. OWNER INFORMATION

Site Owner (Developer) -- Last Name	First Name	MI	Phone: ()	Other Phone:
Mailing Address		Mailing Address Line 2		
Mailing Address-- City	State	ZIP		

C. SITE INFORMATION

Nearest State or Township maintained road:			911 Street Address:	
Site Location -- City	State	ZI	Latitude – if available	Longitude – if available

Detailed Written Directions to Site:

D. PRIMARY CONTRACTOR INFORMATION

Last Name	First Name	M	Suffix
		I	
Title	Construction Firm		
Mailing Address		Mailing Address Line 2	
Address – City		State	ZIP+4
Email	Phone ()	Ext.	FAX ()

E. PERMIT COORDINATION

E.1 Will any part of the proposed structure, when completed, be within ten (10) feet of any property line or right-of-way, and/or within 55 feet from the centerline of any Township or State maintained road?

Yes No

E.2 Will any work associated with this project take place within 50 feet of a stream, waterway, wetland; and/or is located in a FEMA delineated floodplain? If “Yes”, identify the stream, watershed, or wetland.

Yes No

Watershed _____

Stream _____

Wetland _____

E.3 Does the project involve dredging and/or construction of any structure; and/or placement of fill that encroaches within 50 feet of a stream, floodplain, and/or wetland? If “Yes”, check the appropriate item(s).

Yes No

Placement of Fill

Bridge or Culvert Construction

Other _____

E.4 Will the project involve construction, alteration, modification, a connection to, and/or repair of a septic system, sanitary sewer or sewer taps? If “Yes”, indicate Sewage Permit Number or attach a sewer tap approval letter from the appropriate Municipal Sewer Authority.

Yes No

Sewage Permit Number: _____

E.5 Will land be subdivided and/or transferred for this project?

Yes No

If Yes: Name of Subdivision & Lot # _____

E.6 Will the proposed construction require new access (driveway(s) to a State or Township road? If "Yes", check appropriate item/box and include a copy of a Road Occupancy Permit.

Yes No PennDOT Letter Attached: Yes N/A

Access to Project State Highway Route # _____
 Location will be by: Township Road # _____

E.7 Estimated square footage of ground disturbance to take place during construction? This includes total combined surface area disturbed for construction of structures, driveways, lawn, utilities, lot clearing and septic system construction.

_____ Sq Ft. Please note: If this project disturbs more than 1-acre of soil, the Applicant is required to obtain Erosion & Sedimentation & NPDES permits for earth disturbance activities **prior to** Building Permit approval. If more than 5000- sq. ft. of soil is expected to be disturbed, the applicant must contact the McKean County Conservation District for E&S Permit information.

E.8 Once construction is completed, estimate the square footage of NEW impervious surface area. Impervious surface areas include roof tops, driveways, sidewalks, patios, pools and other surface areas that water cannot easily move through.

_____ Sq Ft. Note: When calculating square footage of a building roof top, include only the area of ground covered by the roof; not the area of the roof itself. If more than 2500 sq ft of impervious area will be created, Stormwater Permits and BMP's may be necessary.

E.9 Will your project involve the demolition of any existing building(s) or structure(s) currently located on the property? If "Yes", indicate the size of the structure(s) to be demolished.

Yes No Size:

E.10 Will this project involve new or additional electrical work? If YES, a layout / diagram of the proposed electrical work must be included.

Yes No

E-11 Will your project involve new or additional plumbing work? If YES, a layout / diagram of the proposed plumbing work must be included.

Yes No

F. PLOT PLAN:

Include a drawing of your property (a plot plan) on a separate sheet of paper, at a sufficiently large scale to show the construction / development area and adjacent areas so that the plotted items can be easily identified. NOTE: Failure to provide an acceptable Plot Plan will add timely delays and costs to your Application. The Plot Plan must include:

- Lot lines and lot sizes.
- Existing and proposed streets, roadways, access roads, existing and proposed rights-of-way etc
- Existing and proposed drinking water supplies (water wells & springs)
- **Existing or proposed location of dwellings and the location of ALL other buildings on the site.**
- **Dimensions (length & width) of proposed construction: including buildings, driveways, sidewalks, patios and other out buildings...**
- Floodplain and floodways (Federal Flood Insurance Mapping).
- Surface waters, including streams, wetlands, ponds and drainage ditches
- Location of septic system or sewer taps.
- Location of underground utilities.
- Areas of potential ground disturbance from lot clearing, grubbing, or other earth disturbance activities.

I. SIGNATURE – CERTIFICATION OF OATH

OWNER SECTION: (To be completed only by the property owner)

- 1. I hereby certify that I am the owner of the property listed on Section “B” of this Application. I understand that submission of this form grants authorized representatives from Highland Township access to this property to inspect and conduct tests of the structure(s) under construction.
- 2. I further certify that the information presented on applicable application(s), form(s), all specifications, and/or drawing(s) are accurate and true to my belief and knowledge.
- 3. I attest that all work will conform to all rules and regulations as adopted by the Township Board of Supervisors.

X

Owner Name (**Print**)

Owner **Signature**

Date

AGENT SECTION: (To be completed only in the absence of the property owner)

- 1. I hereby certify that the work is authorized by the owner of record for the property indicated in Section “B”
- 2. I further certify that the owner has authorized me to create and file this *Application* as his agent, and that I will present a true and correct copy of this certification to the Owner.
- 3. Evidence of valid Workers Compensation Insurance Provided (check if yes)

X

Agent Name (**Print**)

Agent **Signature**

Date

CHECKLIST

Prior to submitting this Application, please be sure all of the following have been included with the Application package.

- Attached the original notarized Recreational Cabin Affidavit
- Attached Plan Review Fees
- Plot Plan with ALL required information shown
- Complete Set of Construction Drawings (include two (2) sets, one of which will be returned to the Applicant)
- Copy of Zoning Permit (if required)
- Copy of E&S and/or Stormwater Permits (if required)
- Copy of Sewer Approvals or Sewage Permit (if required)
- Copy of any Assessment Permits required by the Municipality
- Copy of PennDOT or Township Road Occupancy Permit (if required)