

<b>Permit Number</b>
UCC-

# Hamlin Township

## BUILDING CODE DEPARTMENT

Jones Township  
P.O. Box 25, Wilcox, PA 15870

### PENNSYLVANIA UNIFORM CONSTRUCTION CODE BUILDING PERMIT APPLICATION FOR NEW RESIDENTIAL CONSTRUCTION

MUNICIPAL USE ONLY				
Tax Map Number	Parcel ID #		Permit Fee	Date Issued
			\$	

This Building Permit Application, along with associated plans and drawings, is used to satisfy the requirement to apply for a Building Permit for the construction, modification or change of occupancy of any residential building or structure as required by the Pennsylvania Uniform Construction Code. (§401.62). Construction may not begin until this application is approved and the Building Permit is issued.

NOTE: Proposed new connections to a public sewer must have advanced written approval from the Jones Township Municipal Authority--**prior to submitting this application**. Building sites for new dwelling units served by individual onlot sewage disposal (septic) systems must be **field verified and approved** by the municipal Sewage Enforcement Officer.

**PLAN REVIEW FEES:**

**Residential Dwellings: \$100.00**

**Residential Additions & Detached Buildings Over 1000 Sq. Ft: \$50.00**

*PLAN REVIEW FEES ARE NON-REFUNDABLE*

*The Plan Review Fee must accompany this application along with all construction drawings.*

*Please make checks payable to: "Jones Township"*

**BUILDING PERMIT FEES:** Building Permit fees are based on the square footage area of proposed construction. This fee will be calculated based on the submitted plans and invoiced to the Applicant.

**(Note: The minimum Permit Fee for any residential project is \$200.00)**

**A. PROJECT INFORMATION**

1. Brief Project Description (include size of building)
  
2. ESTIMATED CONSTRUCTION COST: \$ \_\_\_\_\_
  
3. This application is for: (check all categories that apply)
 

a. <input type="checkbox"/> New Building or Structure	c. <input type="checkbox"/> Addition: _____
b. <input type="checkbox"/> Change of Occupancy	d. <input type="checkbox"/> Change of Use: _____

**B. OWNER INFORMATION**

Site Owner (Developer) -- Last Name      First Name      MI      Phone:      e-mail address:

\_\_\_\_\_  
Mailing Address      Mailing Address Line 2

\_\_\_\_\_  
Mailing Address-- City      State      ZIP

**C. SITE INFORMATION**

Nearest State or Township maintained road:	911 Street Address:
Site Location -- City	State
	ZIP

**Detailed Written Directions to Site:**

**D. PRIMARY CONTRACTOR INFORMATION**

Last Name	First Name	M I	Suffix
Title		Construction Firm	
Mailing Address		Mailing Address Line 2	
Address – City		State	ZIP+4
Email	Phone (   )	Ext.	FAX (   )

**E. PERMIT COORDINATION**

- E.1 Will any part of the proposed structure, when completed, be within ten (10) feet of any property line or right-of-way, and/or within 55 feet from the centerline of any Township or State maintained road?**

Yes       No
- E.2 Will any work associated with this project take place within 50 feet of a stream, waterway, wetland; and/or is located in a FEMA delineated floodplain? If "Yes", identify the stream, watershed, or wetland.**

Yes       No      Watershed \_\_\_\_\_

Stream \_\_\_\_\_

Wetland \_\_\_\_\_
- E.3 Does the project involve dredging and/or construction of any structure; and/or placement of fill that encroaches within 50 feet of a stream, floodplain, and/or wetland? If "Yes", check the appropriate item(s).**

Yes       No       Placement of Fill

Bridge or Culvert Construction

Other \_\_\_\_\_
- E.4 Will the project involve construction, alteration, modification, a connection to, and/or repair of a septic system, sanitary sewer or sewer taps? If "Yes", indicate Sewage Permit Number or attach a sewer tap approval letter from the appropriate Municipal Sewer Authority.**

Yes       No      Sewage Permit Number: \_\_\_\_\_
- E.5 Will land be subdivided and/or transferred for this project?**

Yes       No      If Yes: Name of Subdivision & Lot # \_\_\_\_\_



**G. TYPE OF CONSTRUCTION:**

All residential construction Applications, including those for out-buildings buildings over 1000 Sq. Ft., must be accompanied by a set of construction drawings, drawn to scale (1/4" per foot), indicating the nature and extent of the work proposed. The drawings shall also show, in detail, that the proposed construction will conform to the provisions of the Pennsylvania Uniform Construction Code. **At a minimum, the drawings must show:**

**Footer / Foundation**

- Footer/foundation details (including depth, width & thickness)
- Type of insulation, including R-value
- Isolated piers - size and thickness
- Reinforcement - size and location of rods (if used)
- Foundation Wall- size, height of backfill, method of damp/water proofing, type of mortar and type of reinforcement to be used
- Foundation Drains - type and location
- Sill Plate/Anchor Bolts - size and location
- Basement/Garage Slabs - thickness of concrete 6-mil vapor barrier, and 4" stone base

**Wall Cross Section**

- Floor Joist - size, spacing, span, and type of lumber
- Floor Sheathing - thickness and type
- Wall Framing - size and spacing
- Exterior Wall Covering and Insulation
- Headers and lintels -size- drawings of design and spans to be used
- Interior Finish on Wall and Ceiling
- Roof Ventilation
- Roof Pitch
- Rafters and/or Roof Trusses ( if used, require shop drawings meeting TPI requirements)
- size, spacing, span, bracing, and collar ties
- Roof Sheathing - thickness, type, and edge blocking
- Roof Covering
- Girders/Beams - size, span, and type
- All Stairways - width, rise and run of stairs, headroom, and height of handrail
- Guardrails - height and spacing
- and access hole (18"x24" minimum required)
- Secondary egress/rescue opening for basements (both finished and unfinished)

**Permit fees are calculated on the sq. ft. of the proposed structure:**

\$.45 /sq. ft. for all living areas, including finished basements

\$.20 / sq. ft. for all unfinished basements a crawl spaces.

**Interior Floor Plans of All Areas Indicating:**

- Use or identification of each area, i.e.; kitchen, bedroom, etc.
- Dimensions of all areas including hallways and doors
- Smoke Detectors - Location on each floor (including basement), in bedrooms and interconnection
- Bathroom ventilation
- Attic Access (22"x30" minimum required)
- Windows - size and type

NOTE: One approved window is required in each sleeping room with a minimum net clear opening of 5.7 square feet with a minimum net clear opening height of 24 inches and a minimum net clear opening width of 20 inches. (Grade floor window may have a minimum net clear opening of 5.0 square feet.)

- Fire separation between garage and residence.
- Glazing - hazardous locations (large picture windows, special glass applications, skylights)

**Energy-** a written plan to comply with the energy code.

- Generic compliance sheet showing values for windows, doors, skylights, walls, roof, ceiling, etc.

**Electrical**

- Service size, power company providing power, power company job number
- General details, GFI & AFI locations, dedicated circuits
- Appliance loads of major appliances

**Mechanical**

- Service type (electric, gas, oil?)
- General details of distribution system including type, and insulation values.

**Plumbing**

- Service type (public or private?)
- General details of distribution system including type of piping, and insulation (if required)

\$.35 / sq. ft. for attached & detached garages

\$.12 / sq. ft. for attached decks & porches

(Note: the minimum Permit fee for any residential project is \$200.00 plus any review fees)

**H. SIGNATURE – CERTIFICATION OF OATH**

**OWNER SECTION:** (To be completed only by the property owner)

1. I hereby certify that I am the owner of the property listed on Section “B” of this Application. I understand that submission of this form grants authorized representatives from the Township access to this property to inspect and conduct tests of the structure(s) under construction.
2. I further certify that the information presented on applicable application(s), form(s), all specifications, and/or drawing(s) are accurate and true to my belief and knowledge.
3. I attest that all work will conform to all rules and regulations as adopted by the Township Board of Supervisors.

X

Owner Name (Print)

Owner Signature

Date

**AGENT SECTION:** (To be completed only in the absence of the property owner)

1. I hereby certify that the work is authorized by the owner of record for the property indicated in Section “B”
2. I further certify that the owner has authorized me to create and file this *Application* as his agent, and that I will present a true and correct copy of this certification to the Owner. I understand and have informed the owner that submission of this form grants authorized representatives from the Township access to this property to inspect and conduct tests of the structure(s) under construction.
3.  Evidence of valid Workers Compensation Insurance Provided (check if yes)

X

Agent Name (Print)

Agent Signature

Date

**CHECKLIST**

Prior to submitting this Application, please be sure all of the following have been included with the Application package.

- Attached Plan Review Fees
- Plot Plan with ALL required information shown
- Complete Set of Construction Drawings (include two (2) sets, one of which will be returned to the Applicant)
- Copy of Zoning Permit (if required)
- Copy of E&S and/or Stormwater Permits (if required)
- Copy of Sewer Approvals or Sewage Permit (if required)
- Copy of any Assessment Permits required by the Municipality
- Copy of PennDOT or Township Road Occupancy Permit (if required)

This Application, permit fees, and drawings must be submitted to:

**Building Code Official**  
**Jones Township**  
**PO Box 25**  
**320 Faries Street**  
**Wilcox, PA 15870**