

<b>Permit Number</b>
UCC-

# Hamlin Township

BUILDING CODE DEPARTMENT  
Jones Township, P.O. Box 25, Wilcox, PA 15870

## PENNSYLVANIA UNIFORM CONSTRUCTION CODE BUILDING PERMIT APPLICATION FOR NEW COMMERCIAL / INDUSTRIAL CONSTRUCTION

MUNICIPAL USE ONLY				
Tax Map Number	Parcel ID #		Permit Fee	Date Issued
			\$	

This Building Permit Application, along with associated plans and drawings, is used to satisfy the requirement to apply for a Building Permit for the construction, modification or change of occupancy of any residential building or structure as required by the Pennsylvania Uniform Construction Code. (§401.42). Construction may not begin until this application is approved, and the Building Permit is issued.

**PLAN REVIEW FEE: \$500.00**

(this is a base fee charged when submitting this Application; excessive or additional review fees may be invoiced to the Applicant.)

**BUILDING PERMIT FEES:**

**NEW BUILDINGS & ADDITIONS = Gross Area (square footage\*) of Building X \$0.60**

(\*Building Permit fees are based on the square footage of building area of the proposed construction. This fee will be calculated based on the submitted plans and invoiced to the Applicant)

**ALTERATIONS & STRUCTURES OTHER THAN BUILDINGS= \$30.00 per each \$1000 of the Estimated construction cost**

*PLAN REVIEW FEES ARE NON-REFUNDABLE*

*The Plan Review Fee must accompany this application along with all construction drawings.*

*Please make checks payable to: "Jones Township"*

**A. PROJECT INFORMATION**

1. Brief Project Description (include size of building(s))
  
2. ESTIMATED CONSTRUCTION COSTS: \$ \_\_\_\_\_ For Alterations and Structures other than buildings, a breakdown of the estimated cost must be provided
  
3. This application is for: (check all categories that apply)
 

a. <input type="checkbox"/> New Building or Structure	c. <input type="checkbox"/> Addition: _____
b. <input type="checkbox"/> Change of Occupancy	d. <input type="checkbox"/> Repair / Renovation: _____
  
4. Indicate Use / Occupancy Classification (refer to I.B.C. Chapter 3): \_\_\_\_\_

**B. OWNER INFORMATION**

Site Owner (Developer) -- Last Name	First Name	MI	Phone: (    )	Other Phone:
Mailing Address		Mailing Address Line 2		
Mailing Address-- City		State	ZIP	



**E.7 Estimated square footage of ground disturbance to take place during construction? This includes total combined surface area disturbed for construction of structures, driveways, lawn, utilities, lot clearing and septic system construction.**

\_\_\_\_\_ Sq Ft. Please note: If this project disturbs more than 1-acre of soil, the Applicant is required to obtain Erosion & Sedimentation & NPDES permits for earth disturbance activities **prior to** Building Permit approval. If more than 5000- sq. ft. of soil is expected to be disturbed, the applicant must contact the County Conservation District for E&S Permit information.

**E.8 Once construction is completed, estimate the square footage of NEW impervious surface area. Impervious surface areas include roof tops, driveways, sidewalks, patios, pools and other surface areas that water cannot easily move through.**

\_\_\_\_\_ Sq Ft. Note: When calculating square footage of a building roof top, include only the area of ground covered by the roof; not the area of the roof itself. If more than 2500 sq ft of impervious area will be created, Stormwater Permits and BMP's may be necessary.

**E.9 Will your project involve the demolition of any existing building(s) or structure(s) currently located on the property? If "Yes", indicate the size of the structure(s) to be demolished.**

Yes  No Size:

**E.10 Will this project involve new or additional electrical work? If YES, a layout / diagram of the proposed electrical work must be included.**

Yes  No

**E-11 Will your project involve new or additional plumbing work? If YES, a layout / diagram of the proposed plumbing work must be included.**

Yes  No

**F. PLOT PLAN:**

**Include a drawing of your property (a plot plan) on a separate sheet of paper, at a sufficiently large scale to show the construction / development area and adjacent areas so that the plotted items can be easily identified. NOTE: Failure to provide an acceptable Plot Plan will add timely delays and costs to your Application. The Plot Plan must include:**

- Lot lines and lot sizes.
- Existing and proposed streets, roadways, access roads, existing and proposed rights-of-way etc
- Existing and proposed drinking water supplies (water wells & springs)
- Existing or proposed location of dwellings and the location of ALL other buildings on the site.
- Dimensions (length & width) of proposed construction: including buildings, driveways, sidewalks, patios and other out buildings...
- Floodplain and floodways (Federal Flood Insurance Mapping).
- Surface waters, including streams, wetlands, ponds and drainage ditches
- Location of septic system or sewer taps.
- Location of underground utilities.
- Areas of potential ground disturbance from lot clearing, grubbing, or other earth disturbance activities.

**G. TYPE OF CONSTRUCTION / PROJECT DETAILS:**

*All Non-residential construction permit applications must be accompanied by two (2) set of construction drawings sealed by a licensed professional. All drawing submittals must be drawn to scale (1/4" per foot), indicating the nature and extent of the work proposed. The drawings shall also show, in detail, that the proposed construction will conform to all provisions of the Pennsylvania Uniform Construction Code, specific detail must be provided to all required accessibility standards (ICC-ANSI A 117.1 2003).*

**TYPE OF CONSTRUCTION** per Chapter 6 of the International Building code (check all that may apply, leave blank if not sure.)

- IA    IB    IIA    IIB    IIIA    IIIB    IV    VA    VB

**USE GROUP** (Check as applicable, leave blank if not sure)

- A:** Assembly: A-1   A-2   A-3   A-4   A-5   Type: \_\_\_\_\_   **B:**  Business
- F:** Factory F-1   F-2   **E:** Educational   **H:** High Hazard H-1   H-2   H-3   H-4   H-5
- M:**  Mercantile   **I:** Institutional I-1: I-2   I-3   I-4
- R:** Residential: R-1   R-2   R-3   R-4   **S:** Storage S-1   S-2   **U:** Utility
- Mixed Use Describe: \_\_\_\_\_

- TRADES:**   Building   Electrical   Plumbing   Mechanicals (HVAC)   Fire Suppression / Fire Alarm

**H. SIGNATURE – CERTIFICATION OF OATH**

**OWNER SECTION:** (To be completed only by the property owner)

I hereby certify that I am the owner of the property listed on Section “B” of this Application. I understand that submission of this form grants authorized representatives from Jones Township access to this property to inspect and conduct tests of the structure(s) under construction.

I further certify that the information presented on applicable application(s), form(s), all specifications, and/or drawing(s) are accurate and true to my belief and knowledge.

I attest that all work will conform to all rules and regulations as adopted by the Township Board of Supervisors.

X

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Owner Name (Print)	Owner Signature	Date
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**AGENT SECTION:** (To be completed only in the absence of the property/building owner)

I hereby certify that the work is authorized by the owner of record for the property indicated in Section “B”  
 I further certify that the owner has authorized me to create and file this *Application* as his agent, and that I will present a true and correct copy of this certification to the Owner. I certify that the Code official or his representative shall have the authority to enter the areas in which this work is being performed, at any reasonable hour, to enforce the provisions of the Codes governing this project. I further certify that this information is true and correct to the best of my knowledge and belief.

- Evidence of valid Workers Compensation Insurance Provided (Required to be provided)

X

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Agent Name (Print)	Agent Signature	Date
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**CHECKLIST**

Prior to submitting this Application, please be sure all of the following have been included with the Application package.

- Attached Plan Review Fees
- Plot Plan with ALL required information shown
- Complete Set of Construction Drawings (include two (2) sets, one of which will be returned to the Applicant)
- Copy of Zoning Permit (if required)
- Copy of E&S and/or Stormwater Permit Approvals (if required)
- Copy of Sewer Approvals or Sewage Permit (if required)
- Copy of any Assessment Permits required by the Municipality
- Copy of PennDOT or Township Road Occupancy Permit (if required)